



GENERAL STUDIES

WORD PROCESSING REVISION EXERCISES: TEXT BOOK

DATE	SUBJECT	ACTIVITY
MANAGEMENT ASSISTANT N4		
6 July 2020	Information Processing	Type Ex. 1A, B Text book (p158, 159)
7 July 2020	Information Processing	Type Ex. 2A, B Textbook (p161, 162)
8 July 2020	Information Processing	Type Ex. 3A, B Text book (p163, 164)
9 July 2020	Information Processing	Type Ex. 4A, B Text book (p165, 166)
10 July 2020	Information Processing	Type Ex. 5A, B Text book (p169, 170)

***If your page numbers differ due to another version book, just go to Word Processing 1A/B-5A/B**